

SUPREME COURT OF THE REPUBLIC OF PALAL

IN THE SUPREME COURT OF THE REPUBLIC OF PALAU TRIAL DIVISION

Re: Court Operations and Electronic Filing STANDING ORDER NO. 20-01

ORDER ALLOWING FOR FILING VIA EMAIL

On March 24, 2020, the Judiciary issued COVID-19 Administrative Directive No. 20-02 that instituted procedures aimed at minimizing person-to-person contact and reducing the number of visitors to the Court. The Directive stated: "Filings shall be made through the e-filing system, if possible."

Pursuant to Section IV of the Rules Implementing the Separation of the Justices and ROP Rule of Civil Procedure 1(c), and observing Administrative Directive No. 20-02, I hereby authorize attorneys to email their filings until further notice. This order takes effect immediately. Filings that cannot be submitted through e-filing system should be sent to Clerk of Courts Allison Sengebau at asengebau@palausupremecourt.net. The Clerk of Courts will stamp the documents as e-filed on the date and time that the email was sent. The documents must be in PDF format and must bear the attorney's signature unless the attorney is registered to e-file with his or her signature on file. Once documents have been processed, copies will be emailed to all counsel of record. Printing costs of \$0.25 per page will apply to copies for the court case file and for any pro se litigants. As a reminder, attorneys are instructed to contact the Clerk of Courts for any additional questions about court operations during the COVID-19 global pandemic.

Entered: 3/26/2020

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